

# NIGERIAN VISA GUIDE FOR ICEGOV 2025 PARTICIPANTS

*Conference Dates: 4–7 November 2025*

*Venue: Musa Yar'Adua Centre, Abuja, Nigeria*

## TWO WAYS TO OBTAIN A NIGERIAN VISA

### 1. e-Visa (Recommended for Most Participants)

Nigeria provides an **e-Visa platform** that simplifies visa applications for many eligible nationalities.

#### Steps to Apply for an e-Visa

1. Visit the official e-Visa application portal:  
<https://evisa.immigration.gov.ng/>
2. Create an account and **select your visa category (F4A Visa is recommended for international conferences, seminars, workshops, and short-term professional gatherings)**.
3. Fill out the online form completely and accurately (you can see the partner hotels here).
4. Upload supporting documents (see below).
5. Pay the visa fee online using a secure payment gateway.
6. Await the **Visa Approval Letter with QR Code**, usually within 24–72 hours.
7. Print the approval letter and carry it with you during travel.
8. Present it on arrival at your Nigerian point of entry for visa issuance.

#### Documents Required

1. Passport valid for at least **6 months**
2. Recent **passport-sized photograph**
3. Return flight reservation or itinerary
4. Hotel booking or **proof of accommodation**
5. Bank statement or **proof of sufficient funds**
6. Official **invitation letter from ICEGOV 2025 LOC / NITDA**
7. **Yellow Fever Vaccination Certificate** (recommended)
8. [CAC Certificate of inviting company](#)

#### Visa Validity

1. Validity: **up to 90 days**
2. Permits entry and stay for **up to 30 days**
3. Usually **not extendable** inside Nigeria

#### Airport Entry Process (e-Visa Applicants)

At Nigerian ports of entry:

1. All travellers must complete the online **Landing Card** before or immediately upon arrival. <https://lecard.immigration.gov.ng>. Required details: passport, flight info, visa

category (F4A), and local contact address. Keep a **printed or digital copy** (with a QR code confirmation) to present at the airport.

2. Proceed to Immigration Control
3. Present your printed or digital copy of the **Visa Approval Letter and Land Card with QR Codes**
4. Present your **passport**, return ticket, and proof of accommodation
5. Your fingerprints and a photo will be taken.
6. Your passport will be stamped with a **visa-on-arrival**
7. Collect your luggage and pass through customs. Declare any dutiable items.

### **Important Notice**

1. Apply for your visa at least **4–6 weeks** before travel.
2. Ensure your passport has **two blank pages**.
3. Use only official platforms:
  - i. eVisa: <https://evisa.immigration.gov.ng/>
  - ii. NIS general info: <https://immigration.gov.ng/nigerian-visa/>
4. Avoid unauthorised third-party agents.

## **2. Traditional Visa (Through Nigerian Embassies or Visa Centres)**

Applicants who cannot use the e-Visa system or prefer embassy applications can apply through Nigerian embassies or approved visa application centres.

### **Steps to Apply**

1. Visit the official Nigeria Immigration Service (NIS) portal:  
<https://immigration.gov.ng/nigerian-visa/>
2. Complete the visa application form online.
3. Print out your **application acknowledgement and payment receipts**.
4. Book an appointment at the nearest Nigerian embassy or application centre
5. Attend your appointment and submit the following:
  - i. Original passport
  - ii. Passport photograph
  - iii. Travel itinerary and return flight details
  - iv. Proof of accommodation and **invitation letter**
  - v. **Bank statement**
  - vi. Yellow fever card
6. Await visa processing (usually **2–5 working days**)

### **Letter of Invitation**

To support your visa application, the ICEGOV 2025 Local Organising Committee (LOC) will issue an **official invitation letter** on request. This letter will contain:

1. Purpose of visit
2. Event dates and location
3. Institutional endorsement by NITDA

To request one, please contact:

Email: [icegov@icegov.org](mailto:icegov@icegov.org) and/or [icegov@nitda.gov.ng](mailto:icegov@nitda.gov.ng)

Phone: +2348030593212

### **Other Information for Visa Reference**

- 1. Organisation/Contact Name:** National Information Technology Development Agency (NITDA)
- 2. Organisation Street:** No 28, Port Harcourt Crescent, Off Gimbiya Street, P.M.B 564, Area 11, Garki, Abuja, Nigeria
- 3. Postal Code/Zip Code:** 900247
- 4. Full Name of Inviting Person:** Mr Babajide Ajayi, ICEGOV 2025 LOC Chairman
- 5. Phone Number:** +2348030593212
- 6. City/Town:** Abuja, Garki/Central Business Area
- 7. State:** Federal Capital Territory (FCT) or Abuja
- 8. Partner Hotels:** [See here](#)