

NIGERIAN VISA GUIDE FOR ICEGOV 2025 PARTICIPANTS

Conference Dates: 4–7 November 2025

Venue: Musa Yar'Adua Centre, Abuja, Nigeria

TWO WAYS TO OBTAIN A NIGERIAN VISA

1. e-Visa (Recommended for Most Participants)

Nigeria provides an **e-Visa platform** that simplifies visa applications for many eligible nationalities.

Steps to Apply for an e-Visa

1. Visit the official e-Visa application portal:
<https://evisa.immigration.gov.ng/>
2. Create an account and **select your visa category** (**F4A Visa is recommended for** international conferences, seminars, workshops, and short-term professional gatherings).
3. Fill out the online form completely and accurately (you can see the partner hotels here).
4. Upload supporting documents (see below).
5. Pay the visa fee online using a secure payment gateway.
6. Await the **Visa Approval Letter with QR Code**, usually within 24–72 hours.
7. Print the approval letter and carry it with you during travel.
8. Present it on arrival at your Nigerian point of entry for visa issuance.

Documents Required

1. Passport valid for at least **6 months**
2. Recent **passport-sized photograph**
3. Return flight reservation or itinerary
4. Hotel booking or **proof of accommodation**
5. Bank statement or **proof of sufficient funds**
6. Official **invitation letter from ICEGOV 2025 LOC / NITDA**
7. **Yellow Fever Vaccination Certificate** (recommended)
8. [CAC Certificate of inviting company](#)

Visa Validity

1. Validity: **up to 90 days**
2. Permits entry and stay for **up to 30 days**
3. Usually **not extendable** inside Nigeria

Airport Entry Process (e-Visa Applicants)

At Nigerian ports of entry:

1. All travellers must complete the online **Landing Card** before or immediately upon arrival. <https://lecard.immigration.gov.ng>. Required details: passport, flight info, visa

category (F4A), and local contact address. Keep a **printed or digital copy** (with a QR code confirmation) to present at the airport.

2. Proceed to Immigration Control
3. Present your printed or digital copy of the **Visa Approval Letter and Land Card with QR Codes**
4. Present your **passport**, return ticket, and proof of accommodation
5. Your fingerprints and a photo will be taken.
6. Your passport will be stamped with a **visa-on-arrival**
7. Collect your luggage and pass through customs. Declare any dutiable items.

Important Notice

1. Apply for your visa at least **4–6 weeks** before travel.
2. Ensure your passport has **two blank pages**.
3. Use only official platforms:
 - i. eVisa: <https://evisa.immigration.gov.ng/>
 - ii. NIS general info: <https://immigration.gov.ng/nigerian-visa/>
4. Avoid unauthorised third-party agents.

2. Traditional Visa (Through Nigerian Embassies or Visa Centres)

Applicants who cannot use the e-Visa system or prefer embassy applications can apply through Nigerian embassies or approved visa application centres.

Steps to Apply

1. Visit the official Nigeria Immigration Service (NIS) portal:
<https://immigration.gov.ng/nigerian-visa/>
2. Complete the visa application form online.
3. Print out your **application acknowledgement and payment receipts**.
4. Book an appointment at the nearest Nigerian embassy or application centre
5. Attend your appointment and submit the following:
 - i. Original passport
 - ii. Passport photograph
 - iii. Travel itinerary and return flight details
 - iv. Proof of accommodation and **invitation letter**
 - v. **Bank statement**
 - vi. Yellow fever card
6. Await visa processing (usually **2–5 working days**)

Letter of Invitation

To support your visa application, the ICEGOV 2025 Local Organising Committee (LOC) will issue an **official invitation letter** on request. This letter will contain:

1. Purpose of visit
2. Event dates and location
3. Institutional endorsement by NITDA

To request one, please contact:

Email: icegov@icegov.org and/or icegov@nitda.gov.ng

Phone: +2348030593212

Other Information for Visa Reference

- 1. Organisation/Contact Name:** National Information Technology Development Agency (NITDA)
- 2. Organisation Street:** No 28, Port Harcourt Crescent, Off Gimbiya Street, P.M.B 564, Area 11, Garki, Abuja, Nigeria
- 3. Postal Code/Zip Code:** 900247
- 4. Full Name of Inviting Person:** Mr Babajide Ajayi, ICEGOV 2025 LOC Chairman
- 5. Phone Number:** +2348030593212
- 6. City/Town:** Abuja, Garki/Central Business Area
- 7. State:** Federal Capital Territory (FCT) or Abuja
- 8. Partner Hotels:** [See here](#)